

Creating Positive Outcomes

We require at least 24 hours notice to avoid a \$75.00 cancellation fee.

Policies and Procedures

Payment is required at appointment. Both Cash and Check are accepted.

- Sessions are fifty minutes in duration and payment is expected in full at the time of service unless otherwise previously arranged.
- **24 HOUR NOTICE IS REQUIRED IF YOU WISH TO CANCEL OR RESCHEDULE AN APPOINTMENT. IF YOU DO NOT SHOW UP FOR A SCHEDULED APPOINTMENT YOU WILL BE REQUIRED TO PAY A NO-SHOW FEE OF \$75 FOR THE TIME RESERVED. Please be considerate regarding appointments you have scheduled, as appointment times are limited and failure to not show up for an appointment means others could have utilized that appointment time. I can be contacted at 813-546-3567. It is okay to leave a voicemail or send a text message.**
- **Late Cancellation Fee:** A fee of \$25 will be charged for a late cancellation, which means canceling an appointment the day of the appointment.
- If you are having a crisis, please contact me by phone so that we can schedule an appointment or so that I can make an appropriate referral for you. In the event of an extreme emergency please dial 211, which is the Hillsborough County Crisis Center, or 911.
- Psychotherapy sessions are confidential and information will not be disclosed to others unless you sign a written consent. In certain situations it may be necessary to breach confidentiality. Those situations include physical and/or sexual abuse against a minor, elderly, or disabled person. Other situations include where there is a possibility of physical abuse to you or someone else, which also includes suicide or homicide. The courts can also subpoena records. As always, if an insurance company or EAP is being utilized for payment for services it may be necessary to provide information about your psychotherapy file. Please note that EAP companies allow for assessment and sometimes short-term therapy but not longer-term therapy.

Christine Hardway, LCSW provides individual, couple, and family psychotherapy dealing with issues such as depression, anxiety, trauma, relationship issues and substance abuse. She is a licensed psychotherapist who graduated from St. Bonaventure University in 1993 with a BA in Sociology and graduated in 1995 from Michigan State University with a Master's Degree in Social Work (counseling degree). She has worked in many settings as a therapist including: an elementary school, Lifepath Hospice, Northside Mental Health Center, University of Tampa's Health Center, and Town and Country Hospital's addiction unit. She has also taught a class entitled "Death and Dying" at Florida Metropolitan University. In addition, she has had training in Critical Incident Stress Debriefing, which involves on-site services for victims of traumatic events. She has been in private practice since 2002.